

How to Transfer Training

If an employee or volunteer attended a **LIVE in-person VIRTUS training** in another diocese, it may be possible to transfer that credit to the Diocese of Arlington.

The individual is responsible for contacting the VIRTUS Help Desk to request that their account be transferred to the Diocese of Arlington. They may do so by:

- **Phone:** (888) 847-8870
- **Email:** helpdesk@virtus.org
- **Online Form:** https://www.virtusonline.org/virtus/transfer_request.cfm

VIRTUS is aware of the Diocese of Arlington's training requirements and knows which dioceses are accepted.

OPCYP Does Not Accept

- The Diocese of Arlington does **not** accept the VIRTUS Online Training version.
- The Diocese of Arlington does **not** accept training sessions shorter than 2.5 hours.
- The Diocese of Arlington does **not** accept training certificates from other dioceses.

Although many trainings were offered online due to COVID-19, only the **Diocese of Arlington LIVE training** is accepted because it is conducted in a live format.

Individuals must have their VIRTUS account officially transferred to the Diocese of Arlington. Certificates alone are not sufficient.

Still Having Issues?

Please contact **Diana Neri** at virtus@allsaintsva.org or text/call at (703) 881-6914.