

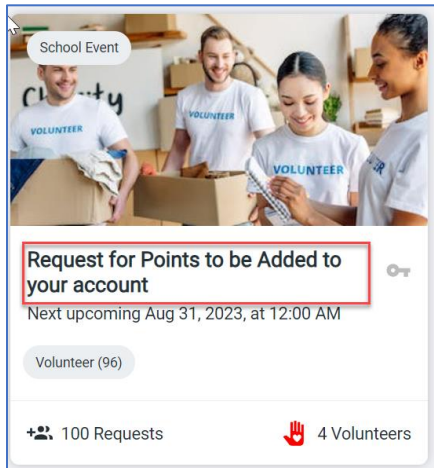
## CONNECT 1: REQUEST THAT YOUR POINTS BE ADJUSTED

Connect 1 will automatically add points to your profile for events you are signed up for. However, there may be situations where you need your points adjusted in Connect 1. Some reasons may include:

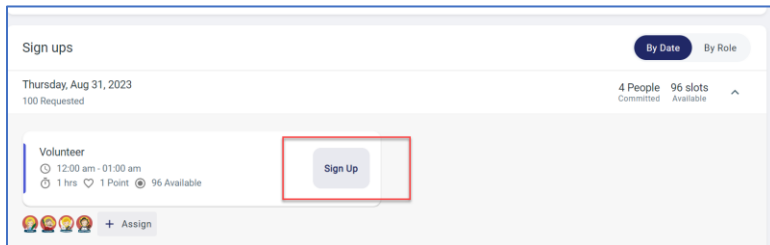
- Doing ad-hoc work for teachers or staff (classroom help, special requests from teachers, etc.)
- Doing work over the summer
- Staying later than your scheduled shift in Connect 1

In situations like this, you can submit a request through Connect 1 to have your point totals adjusted.

- To do so, go to Volunteer and select the event called “Request for Points to be Added to your account”. The date will always be the last day of the month. Don’t worry if this isn’t the date you actually worked, as you can specify that later.



- Select “Sign Up”:



- Answer the following questions and then click Continue:

A screenshot of the 'Event Questions' form. The title is 'Event Questions'. The text reads: 'You will be volunteering for the Volunteer role at Thursday, 08/31/23 from 12:00 am - 01:00 am. Please answer the following questions'. There are three questions, each with a red-bordered box around the question text and a text input field below it: '1: What is the date of the event you volunteered?', '2: How many additional points do you need?', and '3: Describe briefly the volunteer work you did'. At the bottom left is a 'Cancel' button, and at the bottom right is a 'Continue' button. A small status bar at the very bottom left shows '12:00 am slot'.

- This will alert the Connect 1 admin, who will go in and adjust your point totals accordingly.

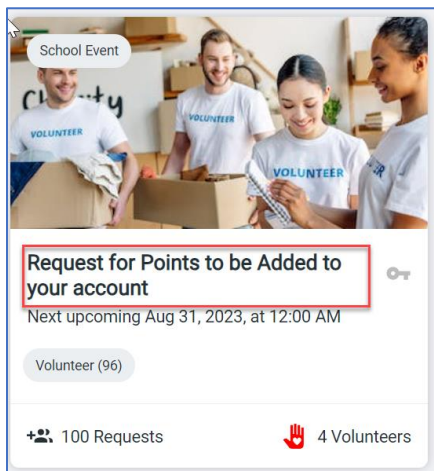
## CONNECT 1: SOLICITAR QUE SE AJUSTEN SUS PUNTOS

Connect 1 añadirá automáticamente puntos a su perfil para los eventos en los que esté inscrito. Sin embargo, puede haber situaciones en las que necesite que se ajusten sus puntos en Connect 1. Algunas razones pueden ser:

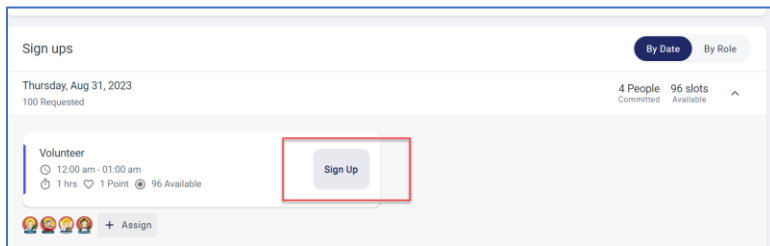
- Hacer trabajos ad hoc para profesores o personal (ayuda en clase, peticiones especiales de profesores, etc.)
- Trabajar durante el verano
- Quedarse más tarde de su turno programado en Connect 1

- En situaciones como ésta, puede presentar una solicitud a través de Connect 1 para que se ajusten sus totales de puntos.

Para ello, vaya a Voluntario y seleccione el evento denominado "Solicitud de puntos para añadir a su cuenta". La fecha será siempre el último día del mes. No te preocupes si esta no es la fecha en la que realmente trabajaste, ya que puedes especificarlo más adelante.



- Seleccione "Inscribirse":



- Responda a las siguientes preguntas y haga clic en Continuar:

Event Questions

You will be volunteering for the Volunteer role at Thursday, 08/31/23 from 12:00 am - 01:00 am. Please answer the following questions

1: What is the date of the event you volunteered?

2: How many additional points do you need?

3: Describe briefly the volunteer work you did

Cancel

12:00 am slot

- Esto alertará al administrador de Connect 1, que entrará y ajustará tus totales de puntos en consecuencia.